Executive Committee Meeting
November 15, 2016

In attendance: Lyne Landry, Karolin Regan, Bo Huhn, Lisa Ott, David Melillo, Dana Hilmer.

- **Budget:** Lyne provided a budget overview of primary expenses to date and all agreed this is helpful and will be a part of all Executive Committee meetings moving forward.
- **Bylaws:** Lyne provided a first draft of DAY bylaws for our review. A few small edits will be made and they will be presented at the next Executive Committee meeting for final review before presenting to the Council for approval.
- **DAY Week:** It was agreed that we will create a thank you/save-the-date card to go out to all that collaborated with us on Day Week 2016. Dana presented a design for the card and all liked it and agreed we should move forward as proposed.
- **Committee/Coalition Structure:** We reviewed the proposed new committee/coalition structure and agreed to make one small change and that is to put the Safe Homes/Smart Parties program under the School Committee. The following is the new agreed upon structure:
  - **Leadership**
    - Executive Committee
    - Adult Co-Chairs
    - Youth Co-Chairs
    - Grantee/Fiduciary
  - **Committees**
    - Community Values Youth (Early dismissal/School/Community programs)
    - Adult Role Models (PCA – Positive Coaching
    - Communication
    - School Committees: (GHS Parent Group, the GHS youth leaders, Adams Parent Group, Baldwin Parent Group and the Safe Homes/Smart Parties Program)
  - **Community Support**
    - Community Leaders Group
- **St. George Italian Festival photo opp:** We will be doing a nice photo with the folks at St. George's as a thank you for their generous $11,000 donation to DAY. Youth leaders Danielle Ott, Anthony Slate and Gaby Palumbo will be in the picture as will as Bo Huhn and co-chairs Lisa Ott and Peter Palumbo.
- **Next meetings:**
  - Next Executive meeting will be Tues. 12/13 at 6:00 at GY&FS
  - January Executive and Council meeting: Tues. 1/17 at 6:00pm and 7:00pm respectively. Location tbd.